

**Job Description: Dean of Curriculum and Instruction**American Classical Academy Rutherford

2 Ingram Blvd, La Vergne, TN

**About the School**

American Classical Academy Rutherford (ACAR) is a tuition-free, public classical charter school located in La Vergne, TN. Opened in August 2024, ACAR serves students in grades K–7 and will grow one grade level per year until becoming a full K–12 institution. ACAR is part of the Barney Charter School Initiative of Hillsdale College, a national network of classical charter schools united by curriculum and purpose.

The mission of ACAR is to train the minds and develop the character of students through a content-rich classical education in the liberal arts and sciences, with instruction in moral character and civic virtue.

**Position Overview**

American Classical Academy Rutherford (ACAR) is seeking a Dean of Curriculum and Instruction to serve as an instructional leader focused on strengthening teaching and learning across the school. This role supports teachers through coaching, ensures strong curriculum alignment, and promotes a content-rich classical education that develops both the minds and character of students.

**Responsibilities**

Responsibilities of this role include, but are not limited to:

- Provide instructional coaching through observations, feedback, and modeling of effective, engaging, content-rich lessons aligned with ACAR's classical curriculum and pedagogy.
- Lead curriculum mapping and alignment across grade levels and content areas.
- Maintain an organized inventory of instructional materials and ensure teachers have access to high-quality resources.
- Oversee the schoolwide RTI<sup>2</sup> process, including data meetings, intervention planning, and progress monitoring.
- Assist the Building Testing Coordinator with assessment administration.
- Support teachers in using student data to drive instruction and improve outcomes.
- Plan and facilitate professional development aligned to school goals and instructional priorities.
- Assist with new teacher onboarding and mentorship.
- Collaborate with school leadership on academic planning and continuous improvement.



### **Qualifications**

- Bachelor's degree required; Master's degree preferred.
- Valid Tennessee teaching license.
- Minimum of 5 years of successful teaching experience.
- Instructional coaching or curriculum leadership experience preferred.
- Experience in classical education (preferred but not required).
- Commitment to the mission and vision of ACAR and enthusiasm for forming students in both knowledge and virtue.

### **Salary and Benefits**

- Competitive salary commensurate with experience.
- Health, dental, and vision insurance.
- Participation in the Tennessee Consolidated Retirement System.
- Ongoing professional development opportunities.

### **Application Instructions**

If interested, send a letter of interest, a resume, a one-page statement of philosophy of education, and a list of references to: Interim Head of School Tonya Iturri at [titurri@rutherfordclassical.org](mailto:titurri@rutherfordclassical.org).